



Sue Brix, Board President  
Susan Saephanh, Board Vice-President  
Kyle Jones, Board Trustee  
Damaris Stevens, Board Trustee  
Mike Stuart, Board Trustee

**UNIVERSITY PREPARATORY SCHOOL**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**WEDNESDAY, JUNE 11, 2025**  
SLC Board Room  
5:30 pm – Call to Order  
5:30 pm – Open Session

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**Mission and Vision:** University Preparatory School is an educational community invested in developing confident, capable, and compassionate citizens; its mission to immerse all students "in rigorous academics and meaningful extra-curricular activities" is supported by a collaborative and close-knit community of staff, students and parents and is based upon educational research and professional experience. The faculty and staff work together to provide students with many opportunities to excel academically and develop their potential as educated leaders and citizens in the 21st century through a rich and varied extra-curricular program. This vision is supported by offering a seven period day to students from grades 6 through 12 so that they may pursue academic interests, such as studying multiple world languages or continue their development in the arts, including dance, drama, art, and music. The objective of this mission is to enable all students to become self-motivated, competent, and lifelong learners.

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| <p><b>CALL TO ORDER • OPEN SESSION</b><br/><b>5:30 P.M.</b></p> |
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1. CALL TO ORDER (5:30 P.M.)

2. OPENING BUSINESS

2.1 Pledge of Allegiance

3. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

3.1 Public Employment  
Title: Superintendent/Principal

4. RECONVENE IN OPEN SESSION

4.1 The Board will report on action taken in closed session

5. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may

further limit the speaking time allowed in order to facilitate the progress of the meeting. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent/Principal for complaint procedures regarding employees.

6. APPROVAL OF AGENDA ITEMS/ORDER

7. APPROVAL OF CONSENT AGENDA

7.1 Consent Items

- 7.1.1 Request Approval of May 14, 2025 Regular Meeting Minutes
- 7.1.2 Request Approval of Out of State/Overnight Field Trip: Dance Team to U.C. Davis in Davis, CA: July 12-15, 2025
- 7.1.3 Request Approval of Out of State/Overnight Field Trip: HS Boys Basketball to Modesto Christian High School in Modesto, CA: June 6-8, 2025
- 7.1.4 Request Approval of Out of State/Overnight Field Trip: Cross Country to Mammoth Lake, CA: July 25-30, 2025
- 7.1.5 Request Approval of Out of State/Overnight Field Trip: Cross Country to Woodbridge Invite in Irvine, CA: September 18-21, 2025
- 7.1.6 Request Approval of Out of State/Overnight Field Trip: Cross Country to State Championships in Fresno, CA: November 28-29, 2025
- 7.1.7 Request Approval of Out of State/Overnight Field Trip: Girls Basketball to Brookings, OR : June 26-28, 2025

8. REPORTS

8.1 SUPERINTENDENT/PRINCIPAL REPORT

8.2 BUSINESS REPORT

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE – ACTION/DISCUSSION

- 9.1.1 Request Approval of the Modified 2025-2026 Board Meeting Calendar (ACTION)

9.2 BUSINESS - ACTION/DISCUSSION

- 9.2.1 Request Approval of 2025-2028 Local Control Accountability Plan (LCAP) Annual Update (ACTION)

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9.2.2 Request Approval of 2025-2026 Local Control Accountability Plan (LCAP) Federal Addendum (ACTION)

9.2.3 Local Indicator Self Reflection (2024-2025) (INFORMATION)

9.2.4 Request Approval of 2025-2026 Textbook Adoption (ACTION)

9.3 BUSINESS - ACTION/DISCUSSION

9.3.1 Compensation Review (DISCUSSION)

9.3.2 Request Approval of 2025-2026 Proposed Budget (ACTION)

9.3.3 Request Approval of Surplus Textbooks (ACTION)

9.3.4 Request Approval of Resolution for 2025-2026 Budget Transfers (ACTION)

9.3.5 Request Approval of Resolution for 2025-2026 Educational Protection Account (EPA) Expenditures (ACTION)

9.3.6 2025-2026 Consolidated Application for Funding (ACTION)

9.3.7 Request Approval of Certificated Draft Salary Schedules; Teacher 180 Day, Counselor 200 Day, and Certificated Administration 214 Day effective July 1, 2025.

9.3.8 Request Approval of Classified Draft Salary Schedule: (ACTION)

9.3.9 Request Approval of Job Description and Draft Salary Schedule for The Associate Superintendent of Educational Services (ACTION)

9.3.10 Request Approval of Job Description and Draft Salary Schedule for The Director of Administrative Services (ACTION)

9.4 HUMAN RESOURCES - ACTION/DISCUSSION

9.4.1 Request Approval of 2025-2026 Certificated Staff (Action)

9.4.2 Request Approval of Summer and Fall 2025 Coaching Staff (Action)

9.4.3 Consider Recommendation to Implement a Human Resources Action Report as a Monthly Consent Agenda Item (ACTION)

9.4.4 Request Approval of the 2025-2026 Employee Handbook (ACTION)

9.4.5 Review of Comparable Compensation Data for Charter School Superintendents/Principals/Executive Directors (INFORMATION)

9.4.6 Oral Report of Executive Compensation Paid to the Superintendent/Principal (INFORMATION)

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- 9.4.7 Approval of Employment Agreement for Superintendent/Principal (ACTION)
- 9.4.8 Request Approval of Employment Agreement for Associate Superintendent - Educational Services (ACTION)
- 9.4.9 Request Approval of Employment Agreement for Director of Administrative Services (ACTION)

- 10. SUGGESTED FUTURE AGENDA ITEMS
- 11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS
- 12. ADJOURNMENT

**IMPORTANT UPCOMING EVENTS**

Next School Board Meeting                      August 6, 2025 5:30 PM                      Location: SLC Board Room

*In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Keri Price, Executive Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.*

*All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.*